

Applicant Information

Full Name: _____ Date: _____

Address: _____
Street Address, Apt, City _____ State _____ Zip Code _____

Phone Number: _____ Email Address: _____

Date Available: _____ Desired Salary: _____

1. Are you legally authorized to work for any employer in the United States? YES NO

2. Do you now or in the future require immigration sponsorship (Obtain, Retain, Extend)? YES NO

3. Have you ever been an employee of Citrine LLC? YES NO

4. Are you 18 years of age or older? YES NO Position Applying For: _____

5. What is your U.S. Military Status? _____

6. Have you ever been a U.S. Government employee in the Executive or Judicial Branch? YES NO

a. If yes, please explain: _____

7. Do you currently work for any of the following? _____

8. Are you now or expected to be engaged in business/employment which may conflict with interest of Citrine LLC? YES NO

a. If yes, please explain: _____

9. Have you ever been discharged or asked to resign from a job? YES NO

a. If yes, please explain: _____

Education and Other Skills

High School (Name, City, State): _____

Did you graduate? YES NO

College (Name, City, State): _____

Did you graduate? YES NO Degree: _____ Years of experience in this field: _____

College (Name, City, State): _____

Did you graduate? YES NO Degree: _____ Years of experience in this field: _____

Other (Name, City, State): _____

Did you complete? YES NO Certificate: _____ Years of experience in this field: _____

Please list any additional skills applicable to the position you are applying for:

Previous Employment and References

Company #1:

Phone:

Address (Street, City, State, Zip):

Job Title:

From:

To:

Supervisor (Name, Contact Info):

May we contact your previous supervisor for a reference?

YES

NO

Responsibilities:

Company #2:

Phone:

Address (Street, City, State, Zip):

Job Title:

From:

To:

Supervisor (Name, Contact Info):

May we contact your previous supervisor for a reference?

YES

NO

Responsibilities:

Company #3:

Phone:

Address (Street, City, State, Zip):

Job Title:

From:

To:

Supervisor (Name, Contact Info):

May we contact your previous supervisor for a reference?

YES

NO

Responsibilities:

Please list 3 Professional References that we may contact:

Name:

Phone Number:

Email Address:

Years known:

Privacy Notice

As part of any recruitment process, Citrine LLC collects and processes personal data relating to job applicants. We are committed to being transparent about how we collect and use that data and to meeting our data protection obligations.

Affidavit, Consent, and Release

Please read and initial each statement carefully before signing.

I certify that all information provided in this employment application and attachments is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that Citrine LLC may request an investigative consumer report from a consumer reporting agency. The report may include information as to my character, reputation, and personal characteristics obtained from interviews with neighbors, friends, former employers, schools, and others that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I understand I have a right to make a request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

I understand that I may be required to successfully pass a drug and alcohol screening and/or job-related examination. I hereby consent to a pre- and/or post- employment drug screen as a condition of employment, as required.

I understand that this application, verbal statements by management, or subsequent employment does not create an express or implied contract of employment nor guarantee employment for any definite period of time. Only a Principal of Citrine LLC or a designee appointed in writing by a Principal has the authority to enter into an agreement of employment for any specific period and such agreement must be in writing, signed by the Principal (or designee) and the employee. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without reason and with or without cause.

Signature:

Date: